

# MINUTES

# HIGHGATE GREENS HOA GENERAL

# MEETING

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*Tuesday, December 3, 2024 | Meeting called to order by Eric Westhoff, President*

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## In Attendance

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Sign in sheet on file

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## Call to Order

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Call to order at 6:45pm by Eric Westhoff. Scott Lovell second call to order

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## Past Meeting Minutes Review

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Past Board meeting minutes are posted on [www.highgategreens.com](http://www.highgategreens.com) for review.

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## President's Report

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President, Eric Westhoff addressed the following; A reserve study was done with an outside company for our funds, expenses, land and surrounding neighborhoods. We are in good shape with our funds to cover any major expenses if needed. . He explained that the City is responding for any major issues with our lakes.

Reminder to everyone that plastic sheds are not permitted & need to be removed by 1/1/26. Also reminder that boats/trailers are not permitted in driveways until April 1<sup>st</sup>.

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## VP's Report

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VP Tara Cassanova-Powell deferred report to previous president Robb Grabb.

Only 2 home sales this year:

2565 Lower Greens Place sold on 5/8/24 for \$740K

2341 Upper Greens Place sold on 9/16/21 for \$731k

Not a big turn over in 2024 & nothing on the market as of 12/3/24,

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## Treasurer's Report

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Jayson Griffith was out of town so Eric Westhoff covered his report. Budget documents & balance sheets were handed out & will be available on our website for review. HOA fees will increase 3% in 2025. We have not had an increase in 4 years. No questions on budget other than doing online payments. It was looked into & was decided not at this time because we are not set up to do it properly & banks would charge 5%. As of right now we will still only take checks as payments.

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## Secretary's Report

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No report

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## Committee Reports

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- **Landscaping committee** – Michael Childress reported that he is stepping down after 23 years of volunteering for Highgate Greens. The flowers & mulch were completed. He reminded everyone not to cut down the trees in your front yard( by the street) the city owns those & there is a fine of \$35k if you do. If you have one that needs to come down you can contact the city & they will replace it if they feel it's necessary. Projects that are being worked on is replacing the sign in the front and trying to put electric at the common area at Tolar.
- **Social & Sunshine committee** – Lasey Griffith was not in attendance. Everyone agreed that she is doing a great job. Funds are still available since some events were rained out this year.
- **Neighborhood Watch** – Eric reminded everyone to always keep eyes & ears open, keep house & car doors locked & look out for your neighbors.

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## Other Business

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- The board is looking to replace the picnic tables at Tolar. Once we have the cost we will vote to start replacing them. We have plenty funds in reserves to start.
- Some concerns were mentioned about dog owners not picking up after their pets while on walks & letting pets walk far up into neighbors yards. . Please be respectful to your neighbors & their properties.
- Eric went to a meeting concerning Signature Golf Course. There is a new owner who wants to build 158 homes & townhomes which would effect our traffic, schools, etc. . Our HOA needs to decide if we want to help fight against it along with other surrounding neighborhoods.
- Sherwood Lakes news! 3 new restaurants coming soon. "Taste of Pungo" is confirmed to open Spring of 2025.
- **There has been concern regarding dead/dying honey locust trees throughout the neighborhood. If you have a diseased/dead tree along the side of the road in front of your house, please contact Ash Obenaus, Horticulturist, Park and Landscape Services, Department of Parks and Recreation, City of Virginia Beach – [AObenaus@VBgov.com](mailto:AObenaus@VBgov.com) or 757-385-3979**

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## New Business

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New board appointments were discussed. No new nominations were brought to attention so the exciting board will remain for 2025.

THE 2025 HIGHGATE GREENS HOA BOARD IS

President, Eric Westhoff

VP, Tara Cassanova -Powell

Treasurer, Jayson Griffith

Secretary, Kim Byers

At Large, Lincoln Thomas

At Large, Bob McNaughton

Past President, Robb Grabb

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Adjourn & Next Meeting

Motion to adjourn by Eric Westhoff and second by Dawn Albers @ 7:58 p.m.

Respectfully submitted by Kim Byers, Secretary