

(DRAFT) MINUTES HIGHGATE GREENS HOA GENERAL MEETING

Thursday, November 14, 2019 | Meeting called to order by Robb Grabb, President

In Attendance

Sign in sheet on file

Call to Order

The meeting was called to order at 6:35pm.

Past Meeting Minutes Review

Past meeting minutes were approved as written with a motion by Eric Westhoff and a second by Lincoln Thomas.

President's Report

Robb Grabb reported that the bylaws and disclosure packets are being revised. The services of Gregory Montero, Esq are being donated to help the HOA get all materials updated and filed as appropriate.

VP's Report

Steve Firestone reported that 4 houses have sold since the May 2019 meeting. Each going for roughly \$165/sq ft. There is one pending sale. The sale prices have been between \$449-\$530K.

Treasurer's Report

Bryan Banks went over the budget and balance sheet for the group. He shared that there are no big changes in the proposed 2020 budget. He shared that dues will rise 3% for 2020 to \$259.00. Adjustments in the budget were around flowers and postage. A vote was taken to accept the new budget, Kathy Sargent motioned and a second was offered by Greg Montero. The vote passed.

Secretary's Report

Terrina Thomas reminded everyone to sign in to the meeting and that the minutes are posted on the HOA webpage and can be reviewed there.

Committee Reports

- **At Large Member report** – no report was offered by Doug Cherry or Sachin Katkar.
- **Landscaping committee** – Michael Childress reported via email since he was not in attendance that Rescom (our contracted landscaping company) would mulch again and pansies would be added to the area in front of the sign. There was some discussion by residents about the mistletoe in some trees. Since the trees are the property of the City of VA Beach, neighbors were reminded that the City would have to address the overgrowth and mistletoe. Robb will ask Mike to contact the City to address the issues.
- **Architecture committee** – Eric Westhoff reported there were 4 new projects for approval. He reminded the group that existing structure replacements are waived from the application and approval process.
- **Social committee** – Jackie Lovell reported the following:
 - The 4th of July parade and after party was a success; she thanked Sean Adams for his assistance in arranging the police cars and fire trucks to lead the parade;
 - Summer Happy Hours were a success; she thanked Lasey Griffith for her help in coordinating and advertising the get togethers;
 - Fall Festival was a big success; she thanked Scott Lovell for his assistance with the Corn Hole Tournament coordination, the Miesse and Tewsbury families for lending power and the Hougasian family for arranging the School of Rock band; she also commented on the nice weather;
 - The Neighborhood Progressive Party is scheduled for December 7th and all host homes have been selected;
 - Jackie announced after 22 years, she is passing the Social Committee responsibilities to Lasey Griffith
 - Lasey will coordinate efforts for the Sunshine Committee too; the Sunshine Committee is Melinda Gay, Presh Durban and Amy Hougasian;
 - The Sunshine Committee offers welcome gifts and information to new families when they move in, Steve Firestone will alert them of new home owners when houses sell in the neighborhood
- **Neighborhood Watch** – Doug Cherry reported that VBPD is very pleased with our Neighborhood Watch program. Doug reminded the group to light up their houses, keep their property especially their cars secured including not leaving valuables in cars and keep garage doors closed even when home.
- **Sunshine committee** – no report; see above related to new coordinators

Other Business

Call for board members was issued by Past President, Eric Westhoff. No new nominations were submitted. The existing slate of Board members were voted into another term by the group; Scott Lovell motioned the vote, Kathy Sargent seconded the vote; the vote passed. The 2020 HOA Board includes President, Robb Grabb; Vice President Steve Firestone; Treasurer, Bryan Banks; Secretary, Terrina Thomas.

New Business

Lincoln Thomas offered concerns related to the water quality of the 3 waterways in the neighborhood. He suggested that a group be formed to see what might be able to be done to enhance the water quality for the benefit of the residents and marine life. Several neighbors including Brian Dempsey, Tara Casanova Powell,

Lincoln Thomas and Scott Lovell showed interest in pursuing this effort. Scott Lovell indicated that his engineering firm had responsibility for the neighborhood BMP storm water ponds and would ask at work what might be able to be done.

Adjourn & Next Meeting

Motion to adjourn was made by Doug Cherry and second by Bryan Banks at 7:11p.m.

Next General Meeting in May 2020, Brother's Pizza – date to be determined

Respectfully submitted by Terrina Thomas, Secretary

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